

Job Description & Person Specification

A summary of the role responsibilities and person specification

Why Our Trust?

Terms and conditions

Post – Specialty Registrar in Special Care Dentistry

Band/Grade – StR

Division – Surgery

Salary – Specialty Dentist Grade; Salary will be in accordance with the NHS Specialty Registrar Pay Circular (Medical & Dental)

Department/Location – Bristol Dental Hospital / Primary Care Dental Services (multiple sites)

Hours of work – Full time = 40 hours / part time

Contract length –Fixed term of 3 years full time

Reporting to – Consultant in Special Care Dentistry/ Lead Clinician/ Educational Supervisor

Pension - The NHS Pension Scheme is a defined benefit scheme. Further details and outline of benefits can be found at: www.nhsbsa.nhs.uk/pensions

The appointment will be subject to the Terms and Conditions of Service of Trust Grade Doctors (2017) and may be subject to amendment”

GMC Sponsorship/Visa Information

What you'll love about working here

UHBW has been rated by the CQC as 'Good' - our staff are proud to deliver excellent care. As a forwardthinking multi-award winning Trust, our world-leading research and innovations are having a positive local and global impact. Our hospitals are spread across Bristol and Weston-super-Mare, join us and you can enjoy the very best of both worlds; city living within a stone's throw of the countryside or beside the seaside, both with easy access to all that the South West has to offer.

A digital exemplar- Being appointed as a Global Digital Exemplar means we can realise this vision by implementing digital technologies that will help us to transform the way we work and how we relate to our colleagues, patients and partner organizations.

Sustainable healthcare - We have joined the international movement to declare a climate emergency, recognising the impact climate change is having on the world. Climate change is labelled as the greatest threat to health in the 21st century, with a range of conditions related to heat, cold, extreme weather and air pollution predicted to rise. To lead the way in healthcare the Trust has set ambitious goals to become carbon neutral by 2030.

Diversity & Inclusion

A core principle of the Trust is to ensure that patients and staff are treated with dignity and respect. Promoting equality, diversity and human rights and challenging any form of inequality, discrimination, harassment or abuse are central to the Trust's Values.

'Committed to inclusion in everything we do' is the ambition set out in the Trust's Workforce Diversity & Inclusion Strategy.

The Trust will not tolerate discrimination, harassment or bullying under any circumstances and particularly because of a characteristic protected by the Equality Act 2010.

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Job Summary:

This is a three year, full time training programme based within Bristol Dental Hospital and Primary Care Dental Services (PCDS) in Bristol, and the surrounding area * leading to award of a Certificate of Completion of Specialty Training in Special Care Dentistry (CCST) subject to satisfactory progress.

The training post will be based across Secondary and Primary Care under the supervision of Hospital based Special Care Consultants and a Specialist within PCDS. The programme is designed to meet the requirements of the South-West Deanery for training programmes leading to registration with the General Dental Council as a Specialist in Special Care Dentistry.

The appointed trainee will be expected to collaborate directly with colleagues from other specialities within the hospital and Trust as appropriate.

The Trainee will be required to actively contribute to an Educational Learning Agreement and meet the agreed learning objectives. The successful applicant would be encouraged and supported to undertake a self-funded formal qualification in sedation i.e. Diploma in Conscious Sedation for Dentistry.

The post holder will require considerable flexibility, resilience and a wide range of skills to meet the many challenges of this post but would be supported by clinical trainers and mentorship. The programme follows the curriculum recommended by the SAC in Special Care Dentistry and includes:

- o New patient Consultant referral clinics and review clinics
 - o Participation in the Oral Screening service for BMT, Cardiac, MRONJ/ORN patients
 - o Clinical treatment sessions of special care patients within primary & secondary care sites
 - o Provision of clinical dental treatment for Bariatric patients on referral.
 - o Provision of treatment under Intra-venous & Inhalational sedation for Special Care patients
 - o Organising and participation of Best Interest Meetings
 - o Provision of Dental treatment under General Anaesthetic for patients with Special Care needs.
 - o Provision of Domiciliary dental care for housebound patients.
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- To participate in clinical and other service activities with the object of ensuring a high standard of patient care
 - Participate in the audit programme within the department, health and safety and clinical governance activities

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Sample weekly timetable

*subject to change depending on clinical circumstances / trainee decides to undertake further qualifications/ training needs identified.

	AM	PM
Monday (PCDS)	Study/Admin	Study/ Admin
Tuesday (BDH)	Sedation Treatment / NP Consultant Clinic	SCD Review clinic
Wednesday (BDH)	NP Consultant Clinic / Cardiac Screens	Treatment session
Thursday (BDH)	GA *Special Care list (St Michaels hospital) / BMT Screens *8am start	Best Interest meetings
Friday (PCDS)	Treatment session	Treatment session

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About us

Our mission is to improve the health of the people we serve by delivering exceptional care, teaching and research every day.

In addition to a common mission and vision, we share our Trust values: **Supportive, Respectful, Innovative, Collaborative**

Information Governance

It is the responsibility of all staff to respect the confidentiality of patients and staff, as specified in the Caldicott Principles, Data Protection Act and the Human Rights Act. It is the duty of every employee to:

- Only access person identifiable information as required in the execution of their duties.
- Disclose information appropriately, in line with the Data Protection Act 2018.
- To ensure good quality data by recording, promptly and accurately, clinical and non-clinical information within agreed timescales to PAS, the health record or the appropriate clinical or non-clinical information system
- Always trace patient notes on the Patient Administration System
- Maintain the confidentiality of their passwords / usernames and if in possession of a 'Smartcard' abiding by the terms and conditions of its use.

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Transforming Care

Delivering sustainable healthcare services to our patients, which are effective, efficient and driven by excellence, is at the heart of our organisation. Transforming Care is the Trust's overarching programme of transformational change. It enables staff to use a structured approach to continuously improve and innovate their services, strengthen our capability, and deliver our Trust's mission to improve the health of the people we serve by delivering exceptional care, teaching and research, every day.

Our Quality Improvement Academy is open to all staff and leaders across the Trust, and provides training to lead or take part in improvement and transformation activities in their departments and across the Trust. We will support staff to develop the skills and tools to improve services to deliver the best care to our patients and public.

Workplace health and wellbeing

The Trust Workplace Health and Wellbeing Framework applies to all employees, students and volunteers who are encouraged to take responsibility for their individual health and wellbeing and to promote the wellbeing of colleagues. Line managers must recognise the importance of health and wellbeing and take it into account when planning tasks and designing jobs.

Safeguarding Children and Vulnerable Adults

The Trust is committed to safeguarding and promoting the welfare of all children, young people and vulnerable adults, and as such expects all staff and volunteers to share this commitment.

Quality and Clinical Governance

Quality in the NHS has three core dimensions: Patient Safety, Patient Experience and Clinical Effectiveness. Clinical Governance is about the systems, processes and behaviours to ensure that high quality services are provided to patients. Every member of staff has a role to play in striving for excellence: it is important that everyone is aware of and follows policies and procedures that govern their work; and if something goes wrong, everyone has an obligation to report it so lessons can be learned from mistakes, incidents and complaints. If any member of staff has concerns on any clinical governance matters, they should raise them with their line manager, professional adviser, or a more senior member of management. Reference should be made to the Trust's guidance on Raising Concerns about provision of patient care.

Health and Safety

Under the provisions contained in the Health and Safety at Work Act 1974, it is the duty of every employee to:

- Take reasonable care of themselves and for others at work
- To co-operate with the Trust as far as is necessary to enable them to carry out their legal duty
- Not to intentionally or recklessly interfere with anything provided including personal protective equipment for Health and Safety or welfare at work.

Everyone has a responsibility for contributing to the reduction of infections.

Senior Management is responsible for the implementation throughout the Trust of suitable arrangements to ensure the health, safety and welfare of all employees at work and the health and safety of other persons who may be affected by their activities. Where health and safety matters cannot be resolved at Senior Management level the appropriate Executive Director must be notified.

Line Managers are responsible for the health and safety management of all activities, areas and staff under their control. This includes responsibility for ensuring risk assessments are completed and implementation of suitable and sufficient control measures put in place. Health and safety issues are dealt with at the lowest level of management practicable. Where health and safety matters cannot be resolved at a particular management level the appropriate Senior Manager must be notified.

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